



APPLICATION AND PERMIT TO SELL ALCOHOLIC BEVERAGES IN WEST FELICIANA PARISH



In accordance with applicable Parish Ordinance and State Law any person, business or firm licensed by the State to sell, serve or dispense alcoholic beverages at retail must apply for and purchase a Permit to Sell Alcoholic Beverages in West Feliciana Parish annually.

APPLICATION:

The following requirements are necessary for you to submit an Application for your Local Retailer Permit to Sell Alcoholic Beverages in West Feliciana Parish:

- 1) Obtain a Single Sales Tax Collector Certificate from the West Feliciana Parish School Board. They are located at 4727 Fidelity Street and can be reached at 225-635-3891.
- 2) Complete the Application for Local Retailer Permit to Sell Alcoholic Beverages.
- 3) SUMBIT the completed and notarized Application along with a \$50.00 application fee and the Sales Tax Collection Certificate to the West Feliciana Parish Council, located at 5934 Commerce Street and can be reached at 225-635-3864.

The application and fee must be submitted on or before the Wednesday prior to the Monday meeting for consideration by the Council. If not, it will be considered at the next regular meeting.

PERMITS:

Once the Application is approved, a Permit shall be purchased at the West Feliciana Sheriff's Office, located at 4785 Prosperity Street and can be reached at 225-784-3101. Permit prices are as follows:

On-Site Consumption for Liquor and Beer	\$575.00
Packages Sales ONLY for Liquor and Beer	\$560.00
On-Site Consumption – BEER ONLY	\$ 75.00
Package Sales ONLY – BEER ONLY	\$ 60.00

The Permit must be prominently displayed by the licensee in the place of business.

IMPORTANT THINGS TO REMEMBER:

- It is your responsibility to contact the Parish Council Office to confirm meeting dates, as they have adopted a procedure that NO SPECIAL MEETINGS will be called to approve Local Retailer Applications to Sell Alcoholic Beverages. You must also contact the Parish Council Office to confirm approval following the meeting so that you may purchase your Permit from the Sheriff's Office.
- An application must be submitted and approved and permit purchased for each calendar year. Permits expire at midnight on December 31. In order to continue to operate after this time you must have purchased a permit for the calendar year beginning at 12:01 am on January 1.
- **IF YOU HAVE NOT BEEN APPROVED AND PURCHASED YOUR LOCAL RETAILER PERMIT TO SELL ALCOHOLIC BEVERAGES FROM THE WEST FELICIANA PARISH SHERIFF'S OFFICE, YOU WILL NOT BE ALLOWED TO SELL ALCOHOLIC BEVERAGES IN WEST FELICIANA PARISH AND MAY BE SUBJECT TO ANY APPLICABLE PENALTIES.**