

PUBLIC COMMENT AT MEETINGS

The West Feliciana Parish Council wants to hear problems, requests, complaints and suggestions from the public. Orderly public comment in Council meetings is encouraged subject to the following procedure:

Upon application, anyone wishing to address the Council will be recognized once for each agenda item requested for a reasonable length of time as determined by the presiding officer, usually not exceeding three (3) minutes. All questions will be answered in writing at a later time by the Council Chairperson or other appropriate person. Dialogue between Council members and the public at meetings, except to clarify the nature of a question or comment is not encouraged.

At the presiding officer’s discretion, anyone wishing to address the Council may be required to complete a request form identifying the agenda item upon which the comment is based.

Except as permitted by the presiding officer, comments on matters not on the agenda will not be allowed.

The Council Chairperson or other presiding officer is vested with the authority to conduct an orderly meeting in accordance with Robert’s Rules of Order.

Please Submit Bottom Portion Only to Council Secretary

PUBLIC COMMENT REQUEST

I request the opportunity to comment on agenda item # _____, regarding _____
_____ at the _____ (date) meeting. I have read and will abide by
the rules set forth in the Public Comment Policy.

Printed Name

Signature

Date and Time Submitted

OFFICE USE ONLY

Received by: _____

Date and time received: _____